

**Peace River Area Monitoring Program (PRAMP) Committee
Board of Directors' Meeting
September 5, 2024
9:00 – 11:30 am
Peace River Art Hub/Virtual**

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation of Alberta	Director
Art Laurin	Industry	Obsidian Energy	Director
Andy Trudeau	Gov	MD of Smoky River	Director
Colleen Sklapsky	Gov	Town of Grimshaw	Director
Jason Javos	Gov	Northern Sunrise County	Director
Kevin Kemball	Public	NAIT Centre for Boreal Research	Director
Elvis Thomas	Public	Woodland Cree	Director
Sarah Stockley	Public	Community	Director
Kirstie Tooke	Industry	Baytex Energy	Alt-Director
Vivianne Gayton	Public	Community	Guest
Laurie Cheperdak	Gov	Alberta Health	Guest
Crystal Parrell	Gov	Alberta Environment and Protected Areas	Guest
Douglas Thrussell	Gov	Alberta Environment and Protected Areas	Guest
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Eileen Coristine		Outreach Coordinator	
James McCallum		Field Technician	

Regrets:

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public	Community	Director
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Krista Park	Gov	Alberta Health Services	Director
Matt Snowdon	Industry	CNRL	Director
Amanda Peardon, <i>Co-Chair</i>	Industry	Baytex Energy	Director
Jess Bellis	Industry	Headwaters Exploration	Member

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.2 Agenda

Motion to approve amended agenda by Sarah Stockley. No blocks.

1.3 Meeting Notes

Motion to approve the May 8, 2024 Meeting Minutes by Art Laurin. No blocks.

2.0 Monitoring and Reporting

Goal:

1. Evidence-driven verification that air quality in the Peace River area is at acceptable levels and that emissions are being minimized.

2.1 PRAMP Data Reports

- The Dashboard Reports have been posted to the website. <https://prampairshed.ca/air-monitoring/monitoring-reports/>
- The Dashboard Reports for July is attached for reference.
- The June Dashboard will be presented at the next meeting as the AEPA audit will be reviewed at this meeting.

Motion to accept the July Dashboard Report for information by Andy Trudeau. Carried.

2.2 Annual Data Review

- 2023 Annual Data Review has been reviewed by the Technical Working Group. Highlights of the report:
 - Follows the format introduced last year.
 - Individual parameter summary
 - Provincial summary (PRAMP stations highlighted in yellow)
 - Summary of recent year, complete summary back to beginning of monitoring, hourly data, annual averages and windrows

Motion to accept the 2023 Annual Data Review subject to technical and grammatical changes by Art Laurin. Carried.

2.3 Technical Working Group Terms of Reference

- The Terms of Reference for the Technical Working Group required an update. Staff did a revision with a live review with the Working Group for recommendation for approval to the Board.
- The TWG serves an advisory role, providing recommendations to the Board of Directors.

Motion to approve the Technical Working Group Terms of Reference as presented by Jason Javos. Carried.

2.4 PRAMP Portable Station Site Selection Scoring Matrix

- PRAMP has a matrix for selecting a site for the portable station. Staff has revised the matrix and scoring. New matrix incorporates AQHI.
- The matrix has been reviewed and recommended by the Technical Working Group for approval by the Board.

Motion to approve the recommended Matrix by Sarah Stockley. Carried.

2.5 Alberta Environment and Protected Areas (AEPA) Audit

- AEPA has resumed the station audits. Audit was done in June 2024. The previous audit by AEPA was in 2019.
- Overall, it was a very good audit. A few issues. Grimshaw NOx analyzer being investigated.
- Once the audit letter is received from AEPA, it is expected that the Airshed is not to do any routine work prior to the scheduled audit. If an emergency repair is required, AEPA is to be notified. PRAMP was notified about the audit on a Thursday, for the audit to start on Monday. An emergency repair was required to the Methane/Non-Methane analyzer and AEPA was notified on the weekend. There was no response. The auditor disagreed that the repair should have been done. PRAMP stands by the operational procedure that the repair was necessary to maintain compliance and to avoid losing key data for PRAMP.

Motion to accept the audit results as presented for information by Sarah Stockley. Carried.

3. Education and Outreach

Goals:

2. *Residents and stakeholders have timely access to air quality data and information in a manner that is readily understood.*
3. *Educators, community groups and citizens can access resources to increase understanding of and promote healthy air quality*

3.1 Outreach Update

- Eileen provided an update on events held over the spring and summer including school presentations, vermicomposting workshops and attending community events.
- Eileen is retiring at the end of September. Eileen started with PRAMP in 2019. Her creativity has built the Outreach program from nothing to the thriving important part of PRAMP that it is today.
- Thank you to Eileen for her invaluable contribution to PRAMP over the last 5 years, she will truly be missed.

Motion to accept Outreach Update for information by Art Laurin. No blocks.

4. Governance

Goal:

4. *Recognized as an independent not-for-profit organization and Airshed that is focused on continuous improvement and responsible leadership in air quality monitoring*

4.1 Monthly Financial Report

The financial reports are now located on the web portal.

Motion to approve the financial reports for information for July by Sarah/Jason. No blocks.

4.2 Boundaries Expansion and Bylaw Review

- PRAMP expanded boundaries in 2019.
- We have currently set up PurpleAir PM2.5 sensors outside of our boundaries near Fairview and Manning.
- We can offer communities small sensor monitoring; particularly useful during wildfire events.
- The Board approves the expansion of the boundaries.
- We need to be cautious not to dilute resources for OSM monitoring.
- Cost is minimal; sensors cost approximately \$300 and need power and Wi-Fi.
- We have not updated our Bylaws since 2017. There are a few areas that should be updated.
 - We do not have clarity around membership expiry
 - Review of sector representation and quorum
 - Update boundaries
 - Meeting frequency
- Board would like to see options for changes to the Bylaws and boundaries at a future meeting.

Motion to accept for information Art Laurin. Carried.

5 New Business

5.1 AQHI Lantern Sponsorship

- Provided an overview of the proposed sponsorship program.

- Review of sponsorship options.
- Staff conducted tests and have confirmed that the lanterns can display data from PurpleAir sensors, not just from the AQHI station. When connected to PurpleAir sensors, lanterns would display a colour correlated with PM2.5 not AQHI. PM2.5 and AQHI colours would be similar, but there could be some differences.
- We would provide a sign with the lantern that explains the colours and provides information about the sponsor.
- Start with option 1A and offer it to our Members. We could add the option to sponsor a lantern to our Membership form.

Motion to begin Lantern Sponsorship 1A by Colleen Sklapsky. Carried.

6. **Wrap up**

6.1 **Next Meetings**

We will send out a doodle poll for November.

6.2 **Round Table**

Colleen – Eileen was the first person Colleen met from PRAMP and she will very much be missed.

7. **Adjournment**

Motion to adjourn the meeting at 11:27 by Elvis Thomas.

Action Item Number	Action Item Description	Status
New Action Items		
2024-09-01	We will send out the AQHI Lantern Sponsorship letter to all Members	New
Ongoing Action Items		
2024-05-08	Mike to share Canister updates by email	