

**Peace River Area Monitoring Program (PRAMP) Committee
Board of Directors' Meeting
February 11, 2025
10:00 - Noon**

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Amanda Peardon, <i>Co-Chair</i>	Industry	Baytex Energy	Director
Kirstie Tookey	Industry	Baytex Energy	Alt-Director
Matt Snowden	Industry	CNRL	Director
Brad Connors	Industry	CNRL	Alt-Director
Kenda Friesen	Industry	Obsidian	Alt-Director
Andy Trudeau	Gov	MD of Smoky River	Director
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation of Alberta	Director
Krista Park	Gov	Alberta Health Services	Director
Elvis Thomas	Gov	Woodland Cree	Director
Vivianne Gayton	Public	Community	Director
Jess Bellis	Industry	Headwaters Exploration	Member
Ryan Holmes	Industry	Tamarack Valley	Member
Laurie Cheperdak	Gov	Alberta Health	Guest
Madhan Selvaraj	Gov	Alberta Environment and Protected Areas	Guest
Carolyn Pfau	Gov	AER	Guest
David Walty	Public		Guest
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	

Regrets:

Name	Sector Group	Organization	Participation
Colleen Sklapsky, Treasurer	Gov	Town of Grimshaw	Director
Jason Javos	Gov	Northern Sunrise County	Director
Art Laurin	Industry	Obsidian	Director
Mike Brown	Gov	Alberta Energy Regulator	Guest
Shelly Shannon		Outreach Coordinator	

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.2 Agenda

Motion to approve agenda by Krista Park. No blocks.

1.3 Meeting Notes

Motion to approve the November 20, 2024 Meeting Minutes by Andy Trudeau. No blocks.

1.4 Board Administration

Banking Administration to remove former Board Directors as signing authorities and add current Executive as signing authorities.

Motion to remove Douglas Dallyn, Shelly Shannon and Glenn Reid as signing authorities from the ATB Financial account (00715193400) by Krista Park; second by Amanda Peardon. No blocks.

Motion to add Amanda Peardon and Colleen Sklapsky as signing authorities to the ATB Financial account (00715193400) by Vivianne Gayton; second by Matt Snowden. No blocks.

New Directors

- We have had a few Community members and Directors step back from the PRAMP Committee in the past number of months and we have been actively recruiting new members.
- By our Bylaws, we have the ability to appoint new Directors at any Board meeting with ten days notice. Karla sent out an email to the Board on January 27, 2025 to introduce two individuals who have put their names forward as potential Community Board Directors.
- Karla introduced David Walty and gave Dave an opportunity to address the Board.

Motion to invite David Walty to join the Board of Directors by Andy Trudeau. No blocks.

- Congratulations to David Walty.
- The second person is Quamrul Huda, the Department Chair of Environment for NAIT.
- Karla provided an introduction of Quamrul as he was not in attendance at the meeting.

Motion to invite Quamrul Huda to join the Board of Directors by Krista Park. Discussion on the definition of Community Member and if NAIT fits into the definition. It was determined that NAIT fits the category of Community Member which includes Non-government organization per the bylaws and NAIT has been a member for a number of years. Quamrul is also doing work in the area. **There is no opposition to having him join the Board. No Blocks.**

2.0 Monitoring and Reporting

Goal:

1. *Evidence-driven verification that air quality in the Peace River area is at acceptable levels and that emissions are being minimized.*

2.1 PRAMP Data Reports

- The Dashboard Reports have been posted to the website. <https://prampairshed.ca/air-monitoring/monitoring-reports/>
- Lily reviewed the data from October to December.

2.2 Portable AQHI Station Location

- At the November Board meeting, Mike presented some potential locations in Peace River for the relocation of the portable AQHI station. The choice has been narrowed down to two locations.
- Shelly Shannon has met with a representative from the Town of Peace River to determine a suitable location for the portable for a two year period. Our goal is to have the relocation done by May 2025.
- We will be doing a presentation to the Town of Peace River Council in March.

3. Education and Outreach

Goals:

2. *Residents and stakeholders have timely access to air quality data and information in a manner that is readily understood.*
3. *Educators, community groups and citizens can access resources to increase understanding of and promote healthy air quality*

3.1 PRAMP Methane Data Sharing

A document from the Canadian Methane Symposium has been uploaded to the Members Portal.

- The Methane Symposium takes place in Ottawa in May.
- Mike reviewed the poster abstract to be submitted telling the story of PRAMP.
- The Committee can review and track changes and provide back to Mike before the end of March. The submission must be in by the beginning of April.

4. Governance

Goal:

4. *Recognized as an independent not-for-profit organization and Airshed that is focused on continuous improvement and responsible leadership in air quality monitoring*

4.1 PRAMP Boundaries

- We started the boundary review discussion at the November meeting.
- PRAMP has contacted the municipalities that would be impacted by the expansion.
- The rationale for the expansion is around outreach and education, particularly with small sensors. We already have Purple Air sensors in Manning, Fairview and Red Earth Creek.
- Continuous monitoring would continue to be focussed on heavy oil per our mandate.
- An invitation to join the Airshed and the Board would be extended to the municipalities of the expanded area.

Motion to consult with additional councils to continue with the Boundary expansion by Amanda Peardon. No Blocks.

4.2 Bylaw Updates

- Proposed bylaw changes have been uploaded to the Portal.
- Location can be removed, as it is not required in the bylaws.
- Discussion to leave in the word odour as we do not monitor for odour. However, odour reflects the history of PRAMP. It was decided that we will leave it in our bylaws, but use “or” – change to “Air Quality, Odours, *or* emissions...”
- Decision on question of quorum as it is often difficult to meet, particularly at general meeting. Decision to leave quorum at 50% + 1 with the additional option for members to appoint a proxy.
- **Action item: The changes will be made for review at the next meeting.**

5 New Business

5.1 None

6. Information Reports

6.1 Outreach Update

- We have started our lantern sponsorship program – Islander Oil, Obsidian and Enfinite have sponsored lanterns.
- Shelly is working on a workshop on DYI air cleaners
- ACA held a webinar on Air Quality and Seniors – provided interesting information on the connection to dementia
- Shelly is updating the social media platforms to have more engagement with followers
- Mike and Karla attended an Air Monitoring Methods Class at SAIT on February 5th. Mike provided an introduction to PRAMPS monitoring, reporting and outreach.
- We may look at offering a seminar on the dashboard reports in the future.

6.2 Financial Reports

- The November and December Financial Reports have been posted to the Members Portal.
- We are required to provide AEPA with an annual report for our Grant by the first of February every year. It was

Motion to accept the financial reports for November and December for information by Amanda Peardon; second by Krista Parks. No blocks.

7. Next Meeting

We will send out a doodle poll for April, June, and September meetings.

Adjournment

Motion to adjourn the meeting at 11:37 by Andy Trudeau.